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organization codes as well as corporate organization names as attribute information for managing targets to be distributed of a document as an object for distribution;

5 said determination section determines that a relation between attribute information included in a document conflicts with the master information in a case where the corporate organization codes included in said document are stored in the master information but a combination of the corporate organization codes with the corporate organization names is not
10 stored therein, and also in a case where the corporate organization names included in said document are stored in the master information but a combination of the corporate organization codes with the corporate organization names is not stored therein; and

15 said rewriting section rewrites corporate organization names in said document when it is determined by said determination section that the relation between the attribute information included in said document conflicts with the master information because the corporate organization codes included
20 in said document are stored in the master information but a combination of the corporate organization codes with the corporate organization names is not stored therein, and rewrites corporate organization codes in said document when it is determined by the determination section that the relation
25 between the attribute information included in said document

conflicts with the master information because the corporate organization names included in said document are stored in the master information but a combination of the corporate organization codes with the corporate organization names is not stored therein.

3. A document management apparatus according to claim 2; wherein said document as an object for distribution is correlated to job information;

a second information management device for maintaining second master information in which a corporate organization code or a corporate organization name can be retrieved from job information is connected to the communication network; said apparatus further comprising:

a retrieving section for retrieving, for each of said document stored in the document storage section, a corporate organization code or a corporate organization name correlated to job information related to a document as an object for distribution with the document related thereto from the second master information maintained by said second information management device through said communication section; and

a second rewriting section for rewriting, when a combination of the corporate organization code with the corporate organization name retrieved by said retrieving section does not coincide with the combination of the corporate

organization code with the corporate organization name included in said document, contents of said document so as to match between both of the contents.

5 4. A document management apparatus according to claim 1
further comprising an electronic mail outputting section for
outputting, when a document is rewritten, an electronic mail
to notify changing of attribute information in the document to
each department identified by the attribute information
10 included in the rewritten document.

5. A document management apparatus according to claim 2
further comprising an electronic mail outputting section for
outputting, when a document is rewritten, an electronic mail
15 to notify changing of attribute information in the document to
each department identified by the attribute information
included in the rewritten document.

6. A document management apparatus according to claim 3
20 further comprising an electronic mail outputting section for
outputting, when a document is rewritten, an electronic mail
to notify changing of attribute information in the document to
each department identified by the attribute information
included in the rewritten document.

7. A computer-readable recording medium with a computer program recorded therein for causing a computer having a communication section function as a document management apparatus for managing electronic documents by being connected
5 to an information management device for maintaining master information for a plurality types of attribute information included in said documents through a communication network; said apparatus comprising:

10 a document storage section for storing therein a plurality of said documents;

15 a determination section for determining for each document stored in said document storage section by reading out the master information maintained by said information management device through said communication section whether a relation between the attribute information included in the document conflicts with the master information or not; and

20 a rewriting section for rewriting any of the attribute information included in the document when said determination section determines that the relation between the attribute information conflicts with the master information to attribute information in the master information so as not to conflict with the master information.